

How to Enrol

Web
Go to www.cce.usyd.edu.au
(credit card only)

Phone
Call 02 9036 4789
(credit card only)
9.00am – 5.00pm weekdays

Fax
Call 02 9036 4799
(credit card only)

Post
Centre for Continuing Education
University of Sydney
Locked Bag 2020
Glebe NSW 2037
(credit card, cheque or money order)

Drop in
160 Missenden Road
Newtown NSW 2042
(cash, cheque, money order, eftpos,
or credit card)

Prerequisites

Courses are suitable for anyone aged 16 or over. No special qualifications are required, unless mentioned in the course outline.

Course locations

Most courses are held at University of Sydney venues unless stated otherwise. The exact location of your course will be advised upon enrolment.

Access needs

We are an equal opportunity provider. If you have any physical or other access needs, please contact us.

Course changes

We reserve the right to alter any arrangements for courses outlined in this program guide either before or during a course, to cancel or terminate a course or to refuse any enrolment as permitted by law.

Mailing list

Unless you specify otherwise, we will add you to our mailing list to receive future program guides.

Enrolment conditions

By enrolling in a course you accept our terms and conditions of enrolment. Please choose carefully. We are not able to refund course fees unless we cancel the course. If you wish to transfer or withdraw from a course, you need to advise us in writing at least two weeks before the course start date. You will receive a credit note for the full value of the course fee valid for 12 months. Special consideration may be given in exceptional circumstances within the two week period. Exceptional circumstances are defined as serious personal considerations or illness (documentation is required). Changes in employment circumstances are not considered exceptional circumstances. Course transfers or withdrawals permitted within the two-week period under exceptional circumstances may incur an admin fee. For enrolment conditions of the Accounting Continuing Education Program and University Preparation Courses, please see our web site or call us for further information.

Personal details

Student 1

Student number (returning students only):

Title:

First Name:

Second Name:

Last Name:

Date of Birth:

University of Sydney graduate? (tick box)

Address:

Company name (if using company address above):

Daytime phone:

Mobile:

Email:

Student 2

Student number (returning students only):

Title:

First Name:

Second Name:

Last Name:

Date of Birth:

University of Sydney graduate? (tick box)

Address:

Company name (if using company address above):

Daytime phone:

Mobile:

Email:

Course details

Course name:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 Circle Student 1 and/or 2	Course code	Fee AUD\$
Course name:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 Circle Student 1 and/or 2	Course code	Fee AUD\$
Course name:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 Circle Student 1 and/or 2	Course code	Fee AUD\$
			Total AUD\$

GST is included in advertised course prices where applicable.

Payment details

- Cheque/money order made out to University of Sydney
- AmEx
- Diners
- Mastercard
- Visa

Card number:

Expiry date: /

Name on card:

Cardholder's signature:

Payer's address (including company if applicable):

Privacy statement: The information you supply on this form is needed by the University of Sydney to manage your enrolment and participation. The information will also be used to notify you of future courses and events. If you do not wish to receive this information please tick this box.

No personal information will be disclosed outside the University of Sydney without your expressed consent, except where required by law. Enquiries should be directed, in the first instance, to us on 02 9036 4789.

Office use only

AD No	REC NO	D/E	DATA RET	CHKD, RCPT SNT
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